

15th ANNUAL KORONEBURG RENAISSANCE FESTIVAL
6 weekends & Memorial Day ~ Mothers Day weekend through Father's Day weekend & Memorial Day
May 12 – June 17, 2012 Rain or Shine
Saturday Hours 11-7 & Sunday 11-6 Open Late May 26 & June 16 until 9:30pm

ID BADGES & CAMPING PASS INFORMATION
NO MAY ENTER THE VILLAGE BEFORE NOON ON FRIDAY

April 14, 15, 21 & 22 only days for early bird pricing - Passes required beginning April 27

Check-in is located at the front of the festival at the ticket booth. You may check-in via USPS mail. Mail in registrations must have forms, payment, e-card, ID Badge and be post marked prior to April 22

2 weekends ONLY for EARLY-BIRD pricing no exceptions

Saturday & Sunday April 14. 15 and 21 & 22 9am to 4pm

Pre-opening Check-in Hours April 27 through May 6, 2012

Friday April 27 – noon to 7pm	Friday May 4 - noon to 7pm
Saturday April 28 - 8am to 5pm	Saturday May 5 - 8am to 5pm
Sunday April 29 - 8am to 4pm	Sunday May 6 – 8am to 4pm

Village Gate Opens at Noon on Friday. The Village will remain closed until noon and remains open late until 8pm on Friday

After opening check-in hours May 11 – June 16, 2012

Friday's noon until 7pm
Saturday's 9-11am & 5-7pm
Sunday's 9-11am

No check-in on the last Sunday June 17, 2012

KGA (Guild) Check-in ends May 20, 2012

You may obtain passes as soon as your application and/or participant list is accepted. Participant lists must be submitted electronically on the Koroneburg form. Go to www.koroneburg.com and scroll to the bottom of the graphic to upload form – form is in Excel or email us at prince@renaissanceinfo.com and request a form be emailed to you.

Valid Koroneburg ID Badges and e-cards are required to gain admission to the festival site at all times starting April 27, 2012. Vehicle drive-on passes will also be required by this date.

Mail order: mail anytime after April 1, 2012. Passes will be processed as long as you are on a valid participant list.. All mail-in must be received one week before you plan on picking them up. Please send all appropriate forms, fees, e-card and ID Badge. **Do not mail lanyard or pouches.** New participants must register in person. **To receive the Early-Bird pricing postmark must be April 23, 2012 or before** mail to Crossroads PO Box 1959, Corona, CA 92878

Participant Badges and Camping Passes are limited to workers and guild members in appropriate costumes. Crossroads reserves the right to limit the number of participants and to exclude certain individuals.

***DO NOT CARRY IN or OUT "NEW WORLD" ITEMS AFTER DURING OPEN HOURS OF THE FESTIVAL!
THIS INCLUDES ICE CHESTS, SLEEPING GEAR, FOOD, SUPPLIES, ETC.***

Presented by LORE & Produced by The Crossroads Group at Crossroads Riverview Park
(Loyal Order of Reenactment Enthusiasts a 501(c)3 Corporation)
prince@renaissanceinfo.com www.renaissanceinfo.com
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CHECK-IN, ID BADGE, CAMPING FEES

15th KORONEBURG EUROPEAN RENAISSANCE FESTIVAL 2012

April 14, 15, 21 & 22 are the only days for EARLY BIRD pricing. Passes required beginning April 29

Check-in Begins April 16 – participants must be on a valid 2012 participant list to check-in

All participants must have an ID Badge, E-card & vehicle pass to access the Village starting April 27th, 2012

Early-bird pricing is available for YOU to save time and money. Check-in must be completed and paid for by April 22, 2012 to be eligible to get the discount. If your fees are prepaid by your guild or booth owner you must still check-in by mail or in person by April 22 or you will be charged the difference between Early-Bird and regular ID/Camping pricing.

Check-in lines get larger the closer you get to the opening of the Festival. On opening day it can easily take over an hour to check-in. At that point the only way to get into the Festival without the wait is to buy a retail ticket.

1. Check-in opens April 14, 2012. Check-in is located at the front of the festival at the ticket booth.
2. Valid Koroneburg ID Badges and e-cards are required to gain admission to the festival site at all times starting April 27, 2012 Vehicle drive-on passes will also be required on this date. You may obtain passes as soon as your application is accepted and a participant list is submitted electronically on the Koroneburg form. Camping is permitted within the booth. All campers and any other participant are required to have a camping pass if they are on the site one hour after the Festival closes and they must pay appropriate fees. **Non-period tents cannot be setup except for in “tent city”.** All campers and those wishing to access the village after hours are required to have a camping pass.

Returning Shopkeeper personnel, Guild Members and Stage Performers may now check-in via US mail. Minors and new participants can only register in person at the ticket booth during registration hours.

KGA Participants see Procedure on the KGA Forum. All Guild member check-in ends May 20, 2012

This section of the procedure is for shopkeepers, stage performers & staff.

1. You must be on a current, valid participant list to register by mail or at the ticket booth
2. If you are a returning participant you can send or bring your badge and ID card (do not mail pouch and lanyard). If you do not have a digital picture you can come in to get your photo taken or send electronically a “passport type” “jpg” photo.
3. **Complete check-in form**
4. Payment in full – fees may be paid by Checks, Visa, MC, Discover, Money Order or cash (do not mail cash)
5. Check-in packages sent by mail must be postmarked not less than 7 days prior to the date the date you expect to pick of your pass.
6. Updated passes may be picked up during regular check-in hours.
7. ***To receive the Early-Bird pricing postmark must be by April 20, 2012 or before.***
8. ***Mail to Crossroads PO Box 1959, Corona, CA 92878, make checks to Crossroads***

NEW PARTICIPANTS – must check-in at the site. It is suggested that you fill out check-in form and read and sign the participant agreement. Any special requirements or circumstances please call.

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DURING OPEN HOURS OF THE FESTIVAL!
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ID BADGE FORM

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Saturday Hours 11-7 & Sunday 11-6 Open Late May 26 & June 16 until 9:30pm

Early Bird Check-in hours April 14, 15, 21, 22, 2012 - 9am to 4pm

(Pricing and hours change after April 24, 2012)

Check-in may be closed for 45 minutes for lunch

Your Name _____ Group/Booth _____ Date _____

No one will be allowed access to the site beginning April 27, 2012 without checking in first.

ID BADGES: Regular ID badges without camping gain access to the Village from 7am to 1 hour after the close of the Festival. **Purchase & renewal of ID Badges is subject to being on a valid 2012 participant list submitted electronically on the proper form by the booth owner or guild leader. Passes are non-transferable**

Print, complete and bring this form with you when checking in at the office.

Description of item	Early Bird Cost of item	After April 22, 2012	Quantity	Total Cost
Mail Order option is for returning participants only.				
Reactivation of non-expired ID cards and update of e-card	n/c	n/c		
New e-card deposit (\$5 refundable if returned in useable condition)	\$5.00	\$7.00		
Lanyard and pouch	\$5.00	\$7.00		
5 year – pouch, e-card, lanyard and a photo ID (E-card can be returned if in useable condition for a refund of \$5.00)	\$20.00	\$25.00		
One year ID & E-card (E-card can be returned if in useable condition for a refund of \$5.00)	\$9.00	\$12.00		
Any change that requires re-issuing ID Card (Name change, Affiliation, etc)	\$5.00	\$10.00		
Ages 9 -18 photo ID (required)-Under 9 no pass required Pass good for 3 years	\$5.00	\$10.00		
LOST ID BADGE REPLACEMENT	\$20.00	\$20.00		
TOTAL				

CAMPING FORM

Camping passes are non-transferable. Camping is allowed from **noon on Friday until noon on Monday**

April 29 through June 27, 2012. Camping allowed only in approved areas. – No non-period tents in Village area.

	Early Bird Cost of item	After April 24, 2012	Quantity	Total Cost
6 Weekends - Run of Festival – May 12 th through June 17 th , 2012	\$55.00	\$70		
6 Weekends – Run of Festival – Children 9 to 12	\$20.00	\$25		
6 Weekend Family Package – Run of Festival Camping				
For first individual	\$55.00	\$70		
spouse or significant other (at same address),	\$45.00	\$50		
Children 9 - 17 years of age (at same address)	\$20.00	\$25		
Children 18 - 21 living at same address	\$40.00	\$45		
Weekend camping passes – must specify weekend(s) camping 13 & Older	\$15.00	\$15		
Weekend camping passes – children 9 to 12	\$10.00	\$10		
TOTAL				

Camping passes issued after hours are \$20.00/per person for one weekend
No in and out Gate Access – gate is updated at close of normal check-in hours

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